

MGDC 2024-2025



Studio Policies

Tuition: Monthly tuition is calculated from a yearly tuition (the entire season) divided into 9 equal payments therefore accommodating for long and short months. The Monthly payments will be auto-drafted using your card on file on the 5th of each month. If you would like to pay by cash or check you must do so by the 1st. You also have the option to pay a semester (10% discount). You will be emailed a receipt the first of each month after the auto draft occurs. **All accounts must have a credit card on file.** If you opt to pay the entire season in full, you will receive a 15% discount. Please note: If you pay your dancer's tuition for the full year and then withdraw from classes for any reason (loss of interest, school obligations, injury, illness, etc.), a 25% penalty will be applied to your refund for the remainder of the year. We suggest you only pay the year in full if you are 100% confident your dancer will participate fully in the entire season.

Dropping a class: To drop a class, please notify the office in writing by signing a drop form. **DO NOT** tell the instructor! Your account will be auto-drafted until the form is submitted to the office.

Canceled classes: If a class is canceled due to weather, sickness of the instructor, or other emergency you may make up the class during a comparable class.

Registration: A non-refundable \$30 registration fee for the first child and \$25.00 for each sibling along with .50 of 1st month tuition is due at the time of registration.

Late fee: Tuition is due on the 5th of the month. If your credit card denies the transaction there will be a \$35 chargeback fee. If an account becomes 60 days past due the child will not be allowed to attend class until the account is brought up to date.

Returned check fee: A \$35 fee will be charged for all returned checks or insufficient funds when drafted.

PAYMENT OPTIONS:

1. Tuition can be paid monthly. The dancers' fees will be auto-drafted on the 5th of each month.
2. Tuition paid by the semester will be discounted 10%. All semester tuition will be auto-drafted on August 21st.
3. Tuition by the year will be discounted 15%. All yearly tuition will be auto-drafted on August 21st.

RECITAL COSTUME DEPOSITS:

1. Christmas recital will be December 7th. Costume fees in the amount of \$85.00 will be auto-drafted on October 2nd.
2. Spring Recital will be June 7th. A \$25 nonrefundable recital costume deposit per class (not including tumble/technique) will be auto-drafted on November 4th. The balance will be auto-drafted on February 3rd.
3. If you choose to order a costume after October 2nd, we will attempt to get it, however the fee will be the \$25 deposit plus a \$20 processing and shipping fee (this fee does not count towards the total of the costume.) We also cannot guarantee that the costume will be delivered in time for pictures.
4. No costumes can be picked up without being paid in full.

RECITAL: A \$50 fee auto-drafted on April 7th to cover the facility rental, sound, staffing, etc. Recital will be on June 7th.

STUDIO CLOSINGS: The studio will be closed the following dates:

1. Labor Day, September 2nd
2. Fall Break, October 14-15th
2. Thanksgiving, November 25-29
3. Christmas Break, December 23 – January 3rd
4. MLK Day- January 20th- Performance Team Pictures(tentatively)
5. President's Day- February 17th
6. Spring Break, March 24-29

Classroom Etiquette:

- 1.NO gum, food or drinks (exception of water) are allowed in the dance rooms.
- 2.NO cell phones or Apple Watches in the dance rooms.
- 3.Please arrive for class on time. Important warm ups occur at the beginning of each class and it is disrespectful to the teacher to walk in after class has started. If you have a conflict that prevents you from arriving on time please call the office or talk to your teacher.
- 4.No student should leave class without permission from the teacher.
- 5.No parents, siblings, or students not enrolled in the class are allowed in the dance rooms. Parent observation weeks will be held periodically throughout the year.
- 6.If you need to talk to a teacher please schedule an appointment through the office or directly with the teacher. Teachers are NOT permitted to leave class to speak with parents and may not have sufficient time between classes.
- 7.If a student will be missing class, message the office and we will let the teacher know.
- 8.**Private lessons:** are available from the instructors. All private lessons must be scheduled through the office in order to ensure a classroom. There will be a \$10.00 per hour room rental fee if a studio is being used during non-business hours.
9. Students should be dressed appropriately for class. Ballet requires black leotard, pink tights, and hair in a bun. No t-shirt or running shorts should be worn to class. Hair is in a ponytail or bun at all times.

Attendance:

A dance company is a team. Just as sports teams require all players to attend practices, dance companies require their dancers to attend all classes and rehearsals. Absences will not only affect the individual dancer, but the team as a whole. Being a member of the MGDC Performance Team is a privilege and comes with responsibility. Personal accountability is essential for a successful season, and commitment to your other team members is a vital component of this success. When a member of the team is not present, it negatively impacts your entire team.

Each dancer is allowed up to **three (3) unexcused** absences from Performance Team classes and rehearsals. *Excused absences receive prior approval from the director; advance notice of absence does not mean it is excused. The following are considered “excused” absences:

- 1.Death in the family
- 2.Scheduled school programs or performances required for credit
- 3.Wedding or religious dedication of you or a member of your family
- 4.If you are seriously ill or infectious

Dancers will watch company class/rehearsal in the case of injury or mild illness. These same rules apply to all other classes.

Punctuality is just as important as attendance, please be on time and prepared for class. **Two (2) occurrences** of tardiness will count as an unexcused absence. Students should not miss more than **five (5) of any one class** per dance season; after which, the dancer may not be allowed to perform or compete at the upcoming event. Dancers can make up the class in a lower level to help with attendance. Dance requires consistent ongoing training, and dancers who excessively miss classes will not be able to perform at the same level as those who have attended all classes regularly.

PT members must be present in ALL their classes and rehearsals the week prior to every performance and competition.

Removing Yourself From the Team:

Any dance team member who chooses to not finish the season after choreography is set will be charged a \$150.00 re-choreography fee per routine.

Courtesy & Respect

All Performance Team members will be held to the highest standards of conduct. You are a representation of your community, the studio, your teachers, and Ms. Stacie. Communicating negatively about anyone in or outside our studio will not be tolerated. This includes all social media channels. PT members are expected to show courtesy and respect to all instructors, other students, and themselves. Any student who exhibits repeated negative or disrespectful behavior will be put on a probation period and not allowed to compete or perform until they can show they are mature and responsible enough to participate with their peers and represent our brand. MGDC dancers are expected to always be respectful, supportive, encouraging with a positive spirit and attitude.

Finally... Don't forget to have fun! You'll gain a lifetime of great memories and friendships during this time together so enjoy every second! We will strive to make this the most positive and rewarding experience for our dancers and look forward to having another incredible and exciting dance season...

Much love and Happy Dancing!!!

Ms. Stacie

My Girls Dance Center

Performance Team Agreement 2024-2025



Both dancer and parent have read and understood all that is expected as a member of The MGDC Performance Team. We understand that these policies are created to ensure the absolute best training and most positive and rewarding experience for everyone. Both dancer and parent understand that failure to meet the conditions set forth in this contract could result in the dancer not being allowed to perform her solo, being pulled from a group routine, or dismissal from MGDC Performance Team.

Dancer's Printed Name _____

Dancer's Signature: _____ Date: _____

Parent's Printed Name: _____

Parent's Signature: _____ Date: _____

